IN THE OFFICE OF THE BHADRAK LAW COLLEGE, BHADRAK

GYANA VIHAR, AT/PO.-KORKORA, DIST.-BHADRAK - 756116

NOTICE

Ref.:-168/BLC(N)/2026 **Date:04-11-26**

It is hereby notified to all the Students of 1st, 3rd & 5th Semester (Regular & Back) LL.B. 3 yrs. Courses that their filling up of forms for 1st, 3rd & 5th Semester (Regular & Back) LL.B. 3 yrs. Examinations of December, 2026 shall be done from Dt.05-11-2026 onwards as per Madhusudan Law University, Cuttack vide Examination notification No. Exam-MLU/1097/2026 Date: 03-11-2026.

N.B.:-

1. **Reporting time to the College: 9:00 AM to 2:00 PM.**
2. **Mandatory come to College with proper Dress Code as per College & University Guidelines.**
3. **Carry your College Identity Card while coming to College.**

Documents Required:-

I. **Self attested Xerox Copy of College Identity Card.** for 1st, 3rd & 5th Sem. Students.

II. **Self attested Xerox Copy of 1st, 2nd, 3rd & 4th Sem. Admit Cards for 5th Sem., 1st & 2nd Sem. Admit Card for 3rd Sem. Students.**

III. **Self attested Xerox Copy of all received Marksheets & Registration Certificate for 3rd & 5th Sem. Students.**

Copy To:-

College Official Website,

i.e. www.bhadraklawcollege.org

BHADRAK LAW COLLEGE Estd-1992 04-11-26 BHADRAK

Principal
Bhadrak Law College,
Bhadrak

Encl.:-

- Madhusudan Law University User Guide Manual for student's information about doing the form fillup process is enclosed.



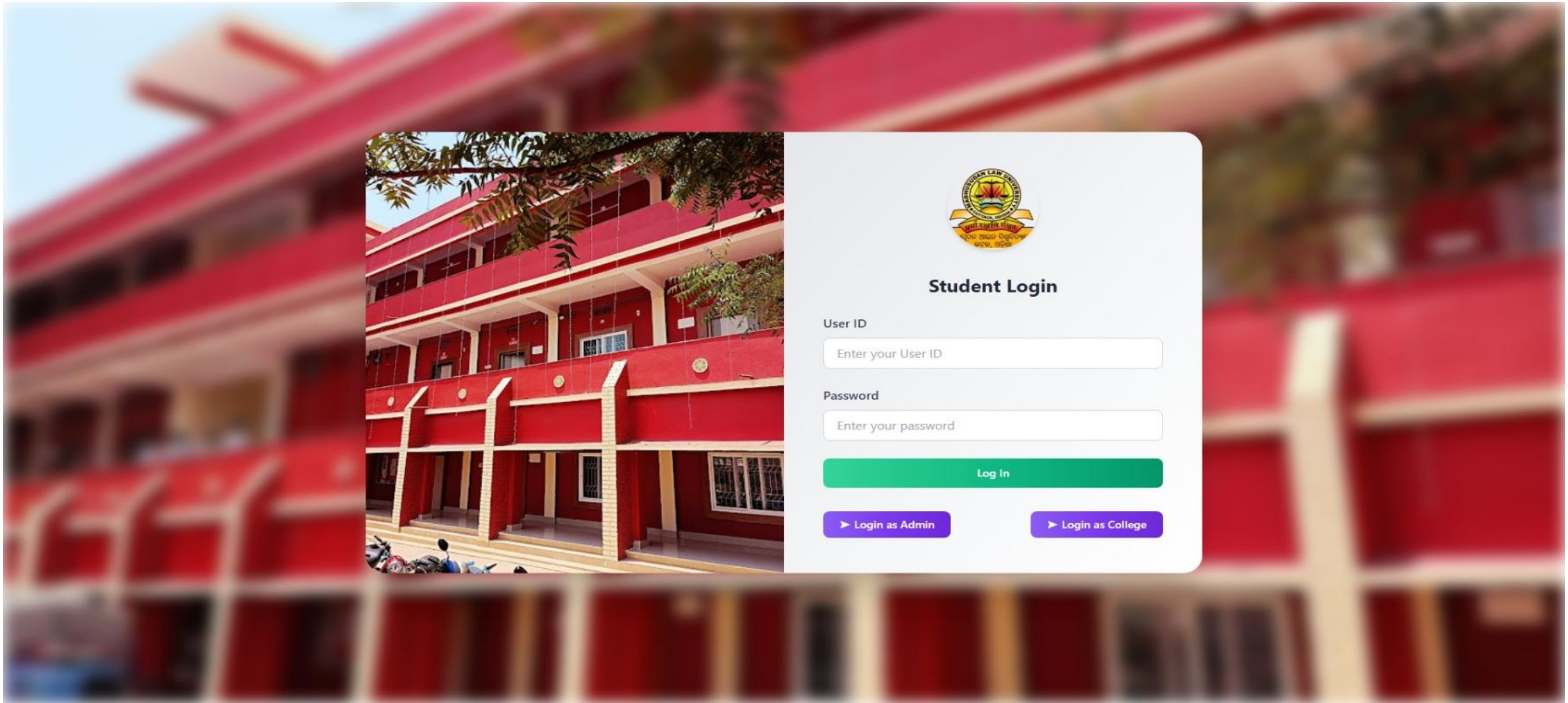
MADHUSUDAN LAW UNIVERSITY

USER GUIDE FOR STUDENT FORM FILL UP

Step 2: Enter Your Credentials

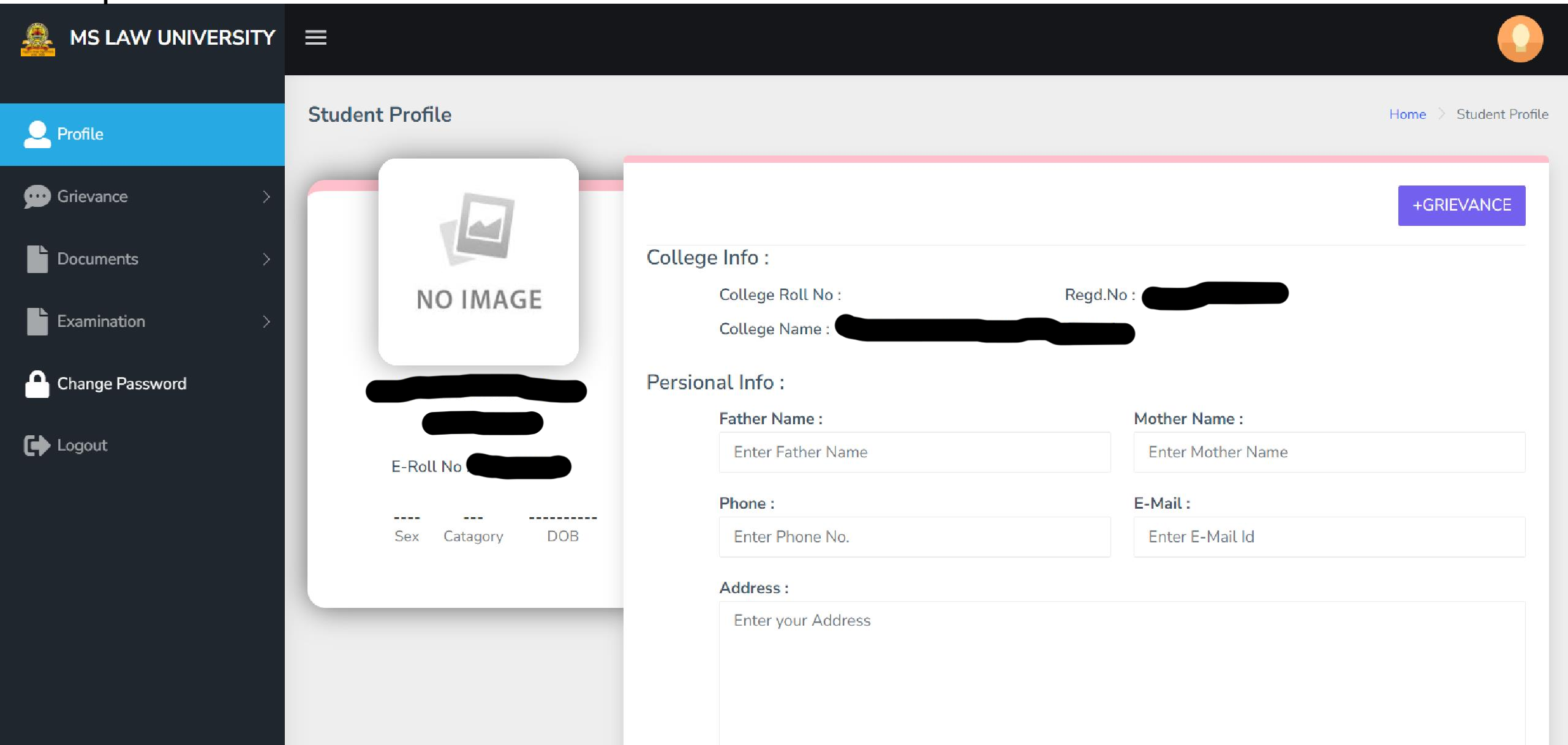
- Username: Enter your university-provided Exam Roll Number in the "Username" field. This is typically your student ID
- Password: Enter the password associated with your account. The default password is a combination of the first three capital letters of your name and the last three digits of your Exam Roll Number.

  Example: If your name is **John Doe** and your Exam Roll Number is **123456**, your default password will be **JOH456**.



Step 3: Your Dashboard

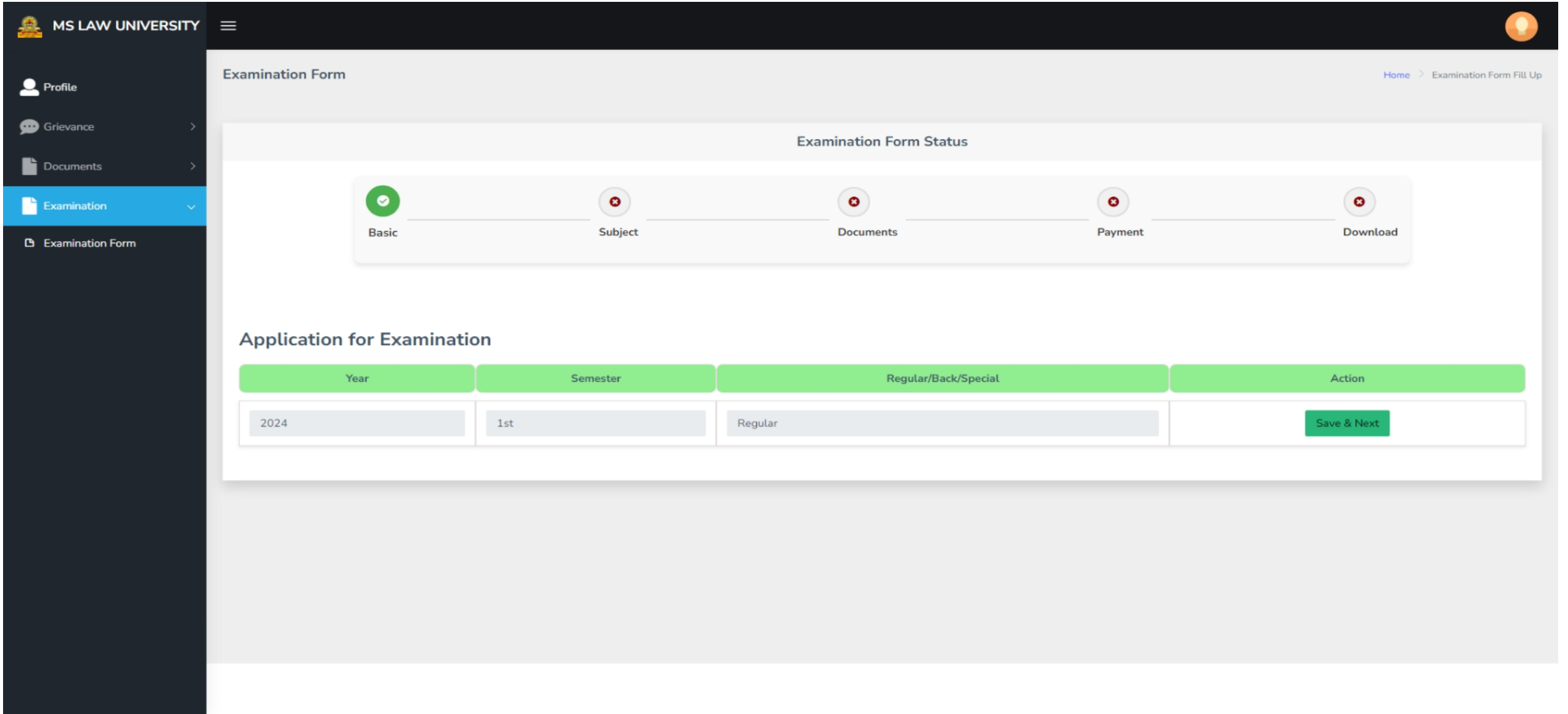
After logging in, you will be directed to your Student Profile dashboard, where you can view and manage your academic information. For your security, please update your password immediately. Go to the Change Password section to set a new, secure password.



Step 4: Fill Your Examination Form

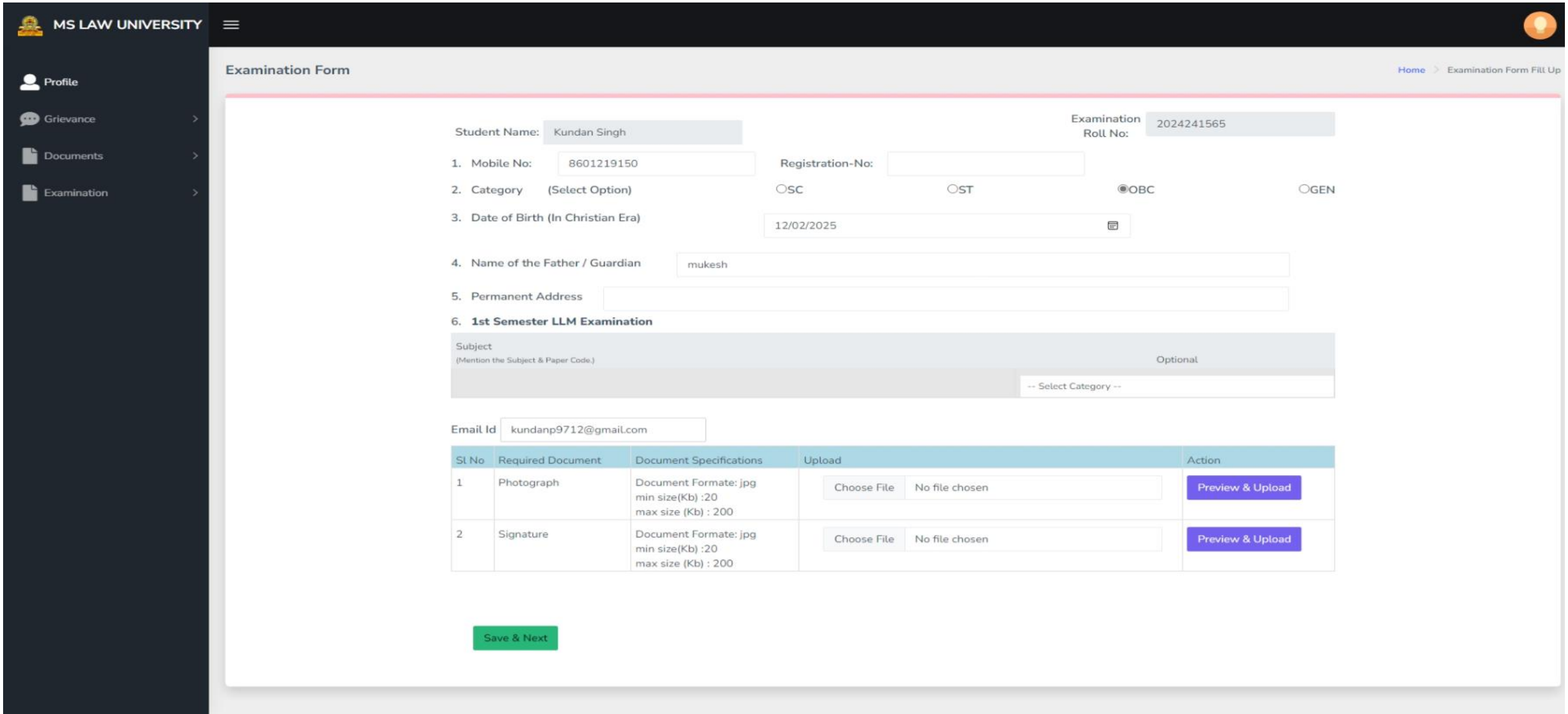
1.Navigate to the Examination Section:

1. From your dashboard, click on the "Examination" menu on the left-hand side.
2. Under this section, select "Examination Form" to access the form-fill-up page.



Step 5: Fill Your Examination Form

Please fill in your basic details accurately, including your mobile number, category, date of birth, your father's or guardian's name, and your permanent address. Make sure to select your subjects for the examination and provide a valid email ID for communication.



Step 5: Fill Your Examination Form

please upload your signature and a recent passport-sized photograph. Ensure that both files are clear and meet the required specifications for a smooth submission. (i) **Choose file and Click To Preview & Upload**

Subject (Mention the Subject & Paper Code.)		Optional
☑ Labour Law-II	☐ Mediation With Concilition	Private International Low
☑ Principles of Taxation Laws	☑ Moot Court	

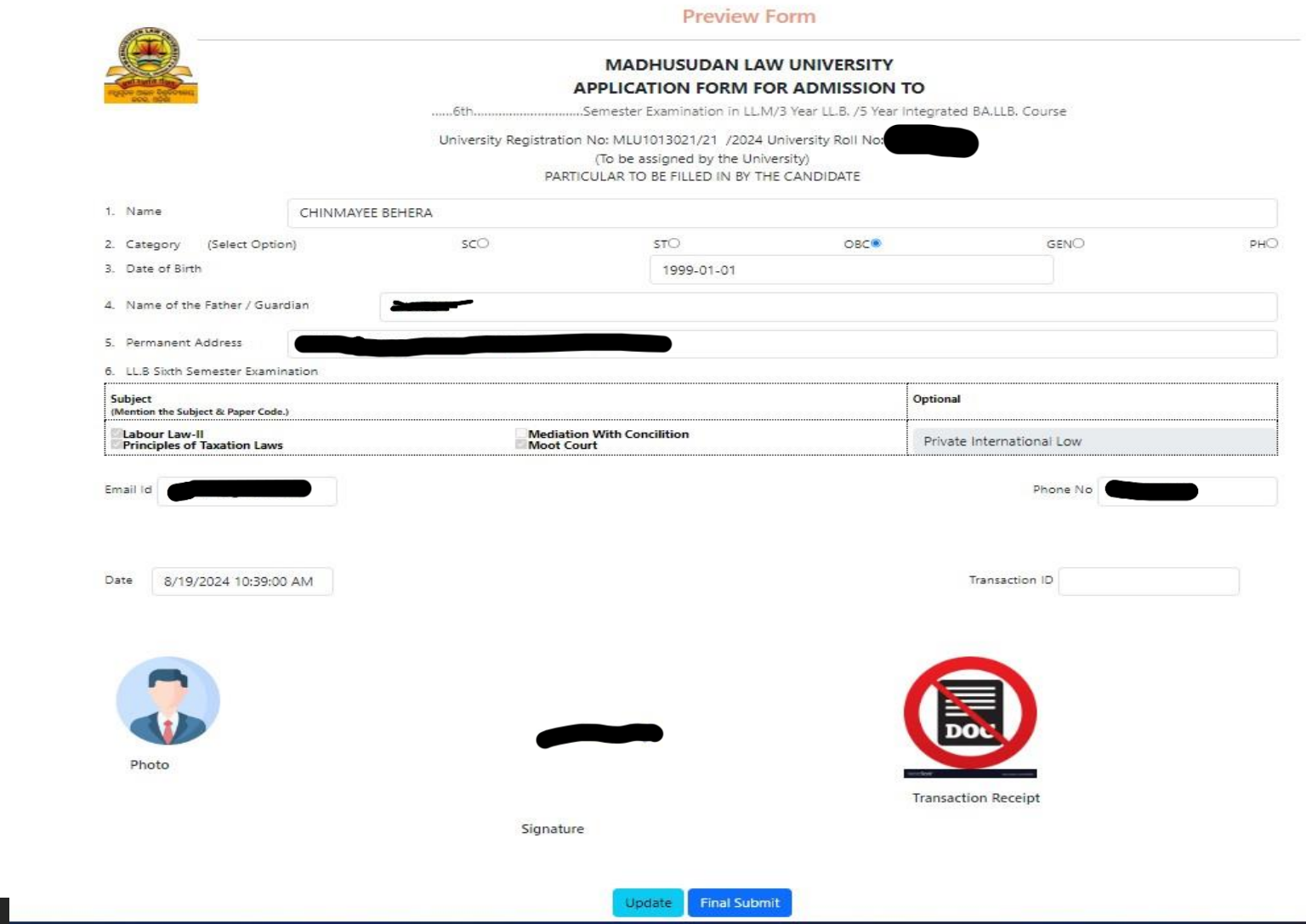
Email Id: Kundan@gmail.com

Sl No	Required Document	Document Specifications	Upload	Action
1	Photograph	Document Formate: jpg min size(Kb) :20 max size (Kb) : 200	Choose File No file chosen 	Preview & Upload
2	Signature	Document Formate: jpg min size(Kb) :20 max size (Kb) : 200	Choose File No file chosen	Preview & Upload

Save & Next

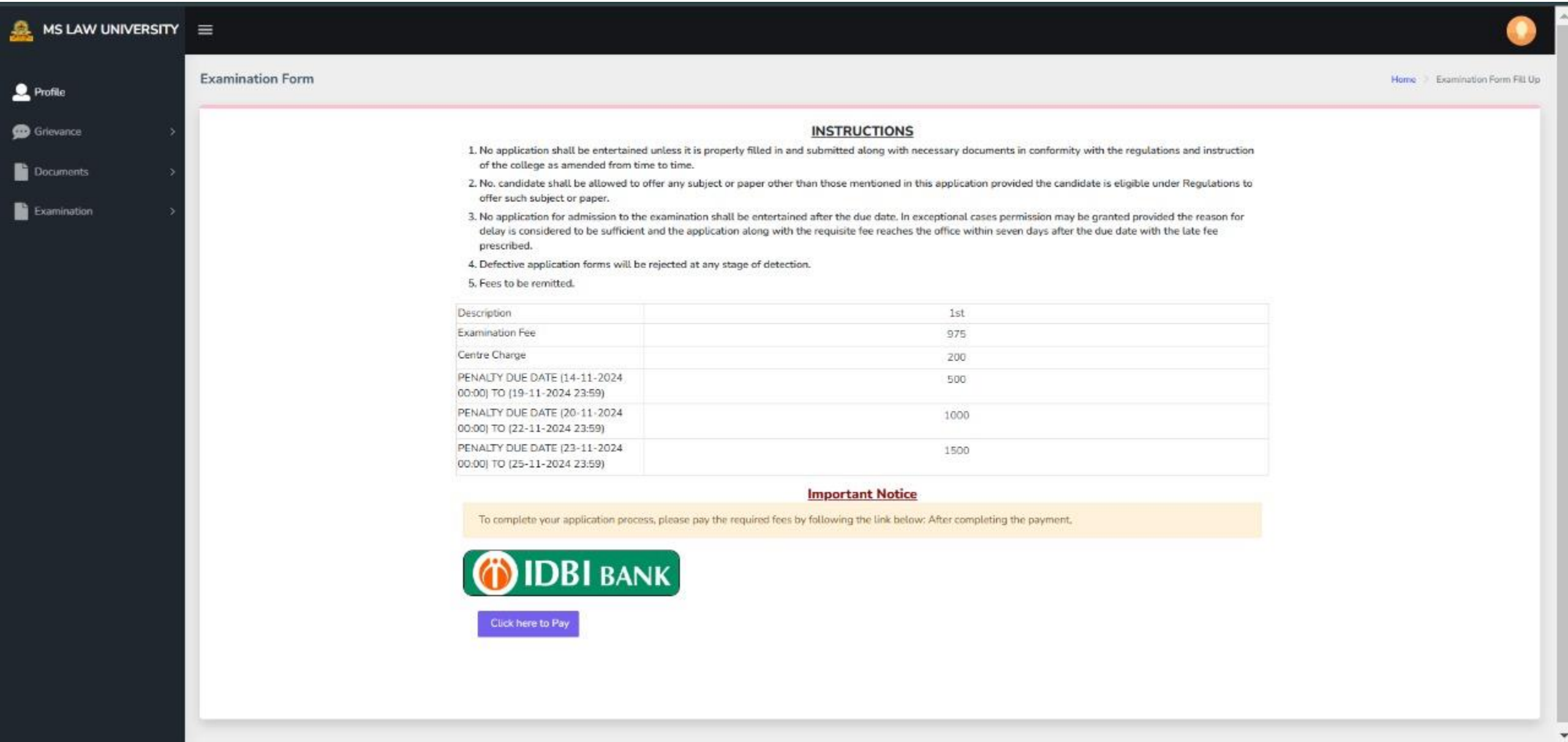
Step 6: Examination Fee Payment

review the information on your Examination form carefully. If everything looks correct and you are satisfied with the details, click the Final **Submit** button. If you need to make any changes, click the **Update** button to revise your form.



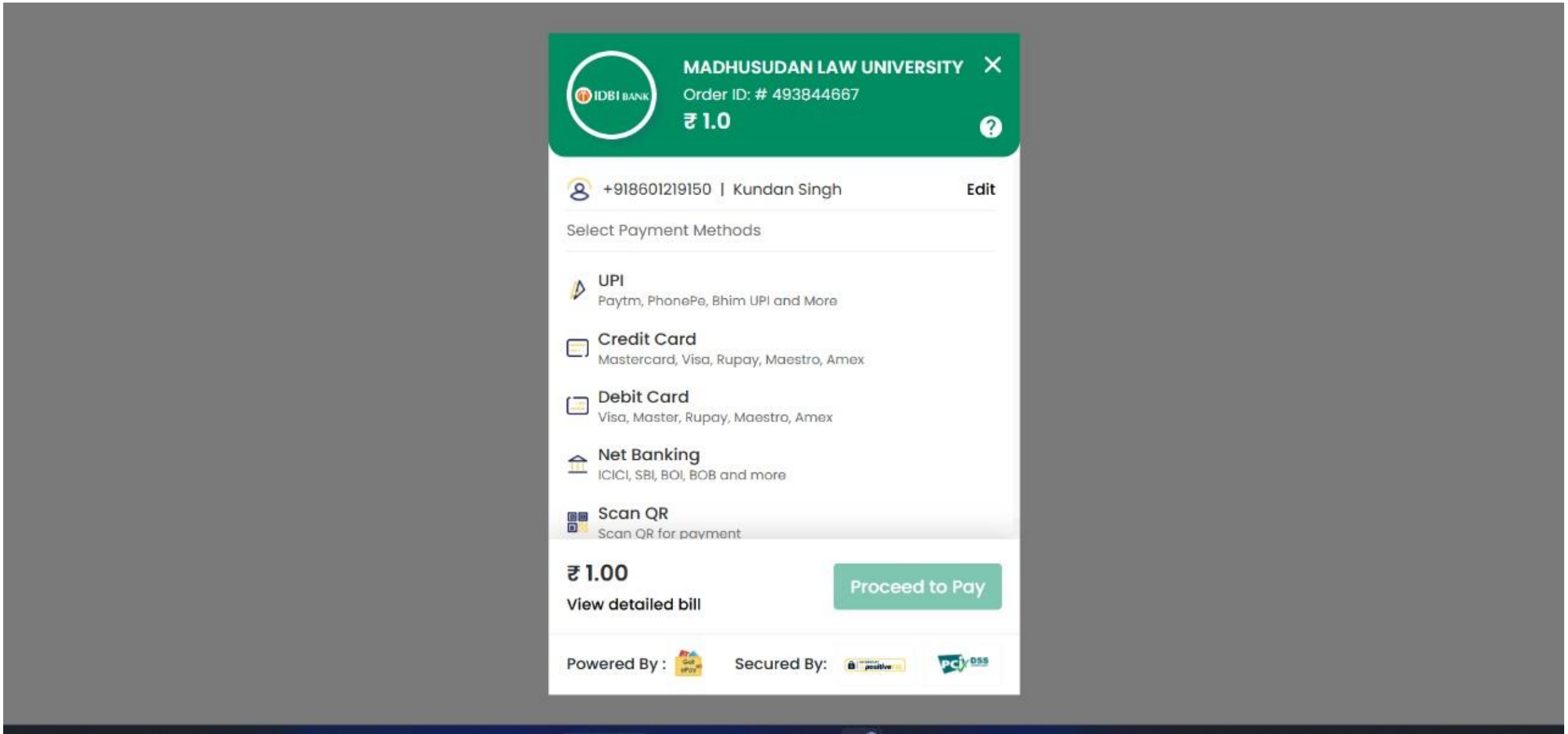
Step 7: Examination Fee Payment

After completing your form, proceed to pay the examination fee. Please review the fee details carefully before making the payment. Click the "Pay Now" button to proceed with the payment, and ensure the transaction is successful.



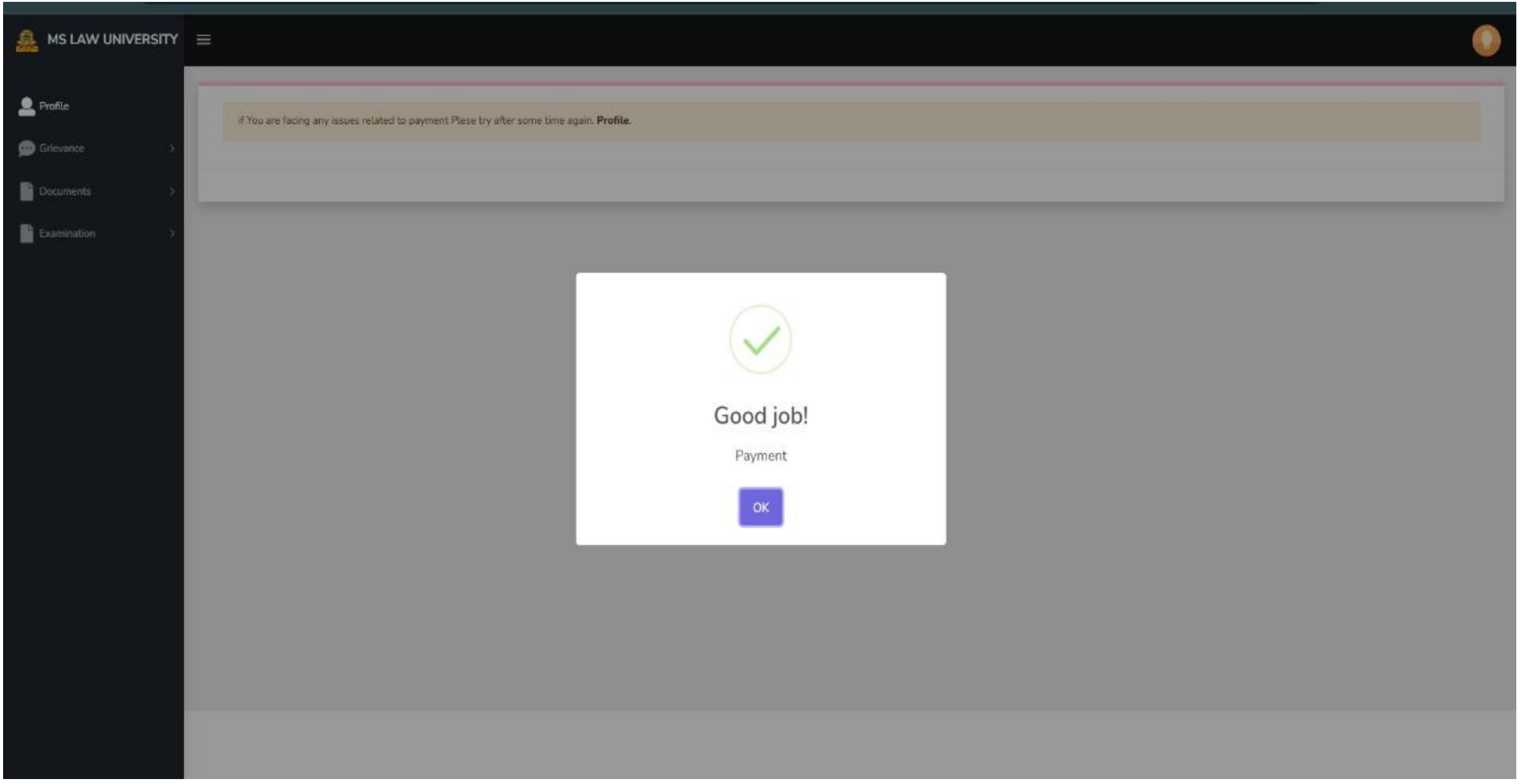
Step 8: Examination Fee Payment

Select your preferred payment method and complete the transaction. After a successful payment, wait for GetePay approval before proceeding.



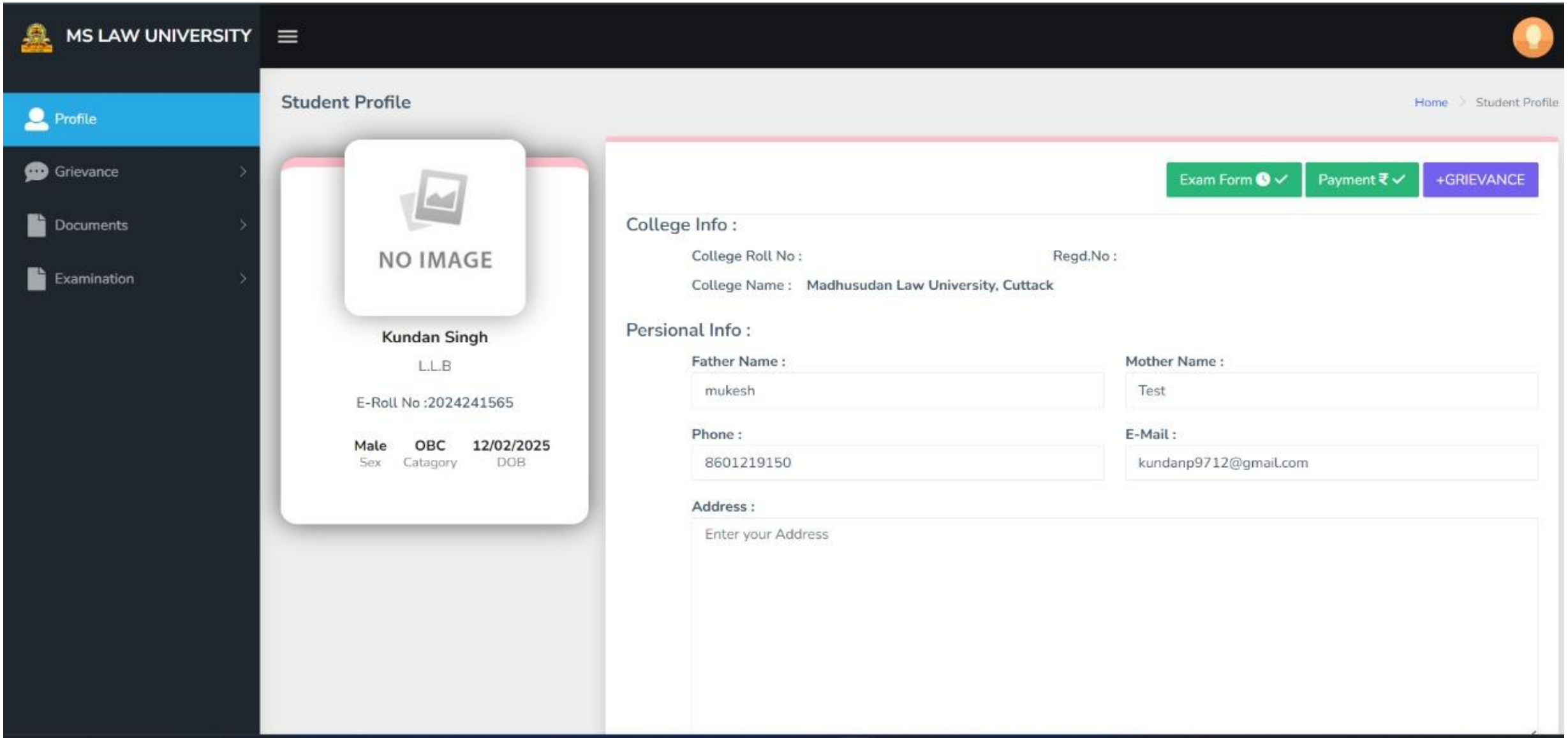
Step 9: Payment Confirmation

Your payment has been successfully processed. If you face any issues, please try again later or check your profile for updates.



Step 10: Student Profile

Ensure all personal and college details are correct. After successful payment, the "Exam Form" and "Payment" text background colour should turn green, indicating successful processing that you can see in your **Profile Page**. If it does not appear green in your profile, contact your college immediately.





Madhusudan Law University | ମଧୁସୂଦନ ଆଇନ ବିଶ୍ୱବିଦ୍ୟାଳୟ

State University, Established under The Odisha Universities Act ,1989

THANK YOU

datatech
A HOUSE OF DATA PROCESSING & SOFTWARE DEVELOPMENT